DualEnroll.com

Welcome to the Missouri State University Dual Credit program.
MSU provides a convenient online registration process using DualEnroll.com. Here's how to register for your MSU dual credit course(s).
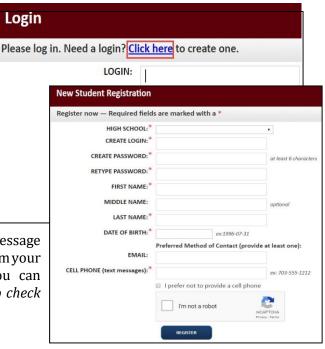
First Time Students - Create an Account

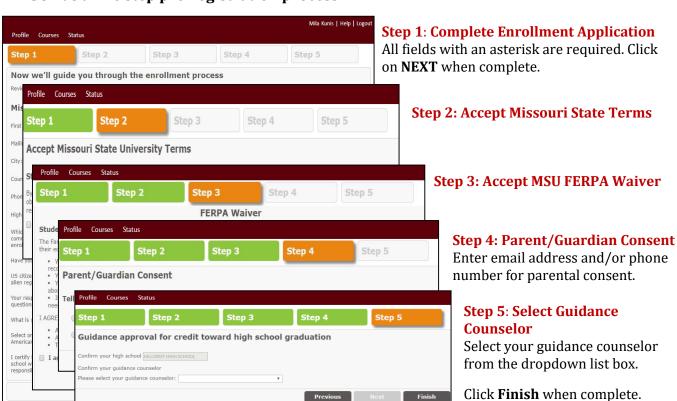You can register by computer or right on your smart phone by going to our website: https://dualcredit.missouristate.edu and in the start your registration box, select Register online.

Complete the **New Student Registration** form to create your account. Provide all information including a login name and password. All fields marked with a red asterisk (*) are required. You must provide either an email account or cell phone number to create the account. If a cell phone is used, standard text message rates apply.

Once you click **REGISTER**, you'll receive either a text message with an activation code or an email with a link to confirm your account. You <u>must</u> confirm your account before you can proceed with the registration. *If using email, be sure to check your junk and spam folders for the email.*

MSU has a five step pre-registration process:

Step 1: **Complete Enrollment Application**
All fields with an asterisk are required. Click on **NEXT** when complete.

Step 2: Accept Missouri State Terms

Step 3: Accept MSU FERPA Waiver

Step 4: Parent/Guardian Consent
Enter email address and/or phone number for parental consent.

Step 5: **Select Guidance Counselor**
Select your guidance counselor from the dropdown list box.

Click **Finish** when complete.

Your account is now ready for use and you can begin registering for courses.

Missouri State UNIVERSITY

Returning students and Registering for Classes

Register by computer or right on your smart phone by going to our *website* or go directly the the registration page and select *Start Here: Register for Dual Credit courses*

If you've forgotten your login or password, you can retrieve your username and/or reset your password using the link on the login screen. A Help Desk ticket can be created by clicking the Help Desk button in the upper right corner of the screen Once logged in, click on the Courses tab to review the course list.

Login

Please log in. Need a login? Click here to create one.

LOGIN:	
PASSWORD:	
REMEMBER ME:	☐

LOGIN

Forgot your username or password?

Need to enter your text confirmation code?

Register for Course(s):
The course finder shows you which MSU courses are being offered. Use any of the filtering options on the left to narrow down your search. Click on the course name to see the detailed description and available sections.

When you've made your decision on a course and section, click the **REGISTER** button to start the registration process. You can go back to the **Courses** tab, or click the **select another course** button, and repeat the process if you want to take more than one course.

Your part of the registration is done for now. You may choose to: select to go back to the course finder screen, view your current registration status, or logout. You will receive an email form MSU letting you know when your registration is complete and if payment is required your parents will receive an email asking for payment information. Enjoy your dual credit course(s)!

Provide Parent Consent:
You will receive a message to Provide Consent for each course. Click on the blue **Complete Parent Consent** link. You will provide your choice of payment at this time as well. Payment is Not due upon registration, but consent is required.